

Private & Confidential

AUDITORS REPORT

&

FINANCIAL STATEMENTS

of

NOWZUWAN

FOR THE YEAR ENDED 30th JUNE, 2021

SHAHA & CO

CHARTERED ACCOUNTANTS

Head Office

Eastern Mansion(5th Floor)
Suite # 5/07, 67/9, Pioneer Road
Kakrail, Dhaka-1000
Tel.+880-2-49350148
Email-hiralal.barua@yahoo.com

Branch Office

Ahmed Archad (2nd Floor)
42,Shahid Sohowardee
Road, Kotwali, Chattogram.
Tel.+880-31-613789

AUDITOR'S REPORT

We have audited the annexed Consolidated Statement of Financial Position as at 30th June, 2021 and the Consolidated Statement of Comprehensive Income for the year then ended on that date of "NOWZUWAN" Chief Executive :Mohammad Imam Hossain Chowdhury, House # 91, Road #05, Block#B, Chandgaon R/A, Chittagong-4212. The preparation of these financial statement are the responsibility of the Organization's management. Our responsibility is to express an independent opinion on these financial statements based on our audit.

- A) To the best of our knowledge and belief, we have obtained all the information and explanations which were necessary for the purpose of our audit;
- B) In our opinion,
- a) The Consolidated Statement of Financial Position and the Consolidated Statement of Comprehensive Income, respectively exhibits a true and fair view of the state of the firm's affairs as at 30th June, 2021;
- b) Proper books of accounts as required by law were maintained by the fund so far as appeared from our examination;
- c) The Consolidated Statement of Financial Position and the Consolidated Statement of Comprehensive Income are in agreement with the books of account maintained by the Fund and examined by us;

AND

- d) The Consolidated Statement of Financial Position and the Consolidated Statement of Comprehensive Income have been drawn up in conformity with the law.

Dated: Chattogram
09 August, 2021


Shaha & Co.
Chartered Accountants
CHITTAGONG

NOWZUWAN
House # 91, Road # 5, Block-B Chandgaon R/A, Chattogram-4212
Consolidated Statement of Financial Position
As at June 30, 2021

SI	Particulars	General Fund	Disability Resource Centre (DRC)	Disability & Development Program	NOWZUWAN Shishu Niketon / School (inclusive Education)	Social Forestation	Personal Hygiene, Water Safety & COVID-19 Awareness	Alternative Livelihood	Sexual reproductive & health rights & Gender	Disaster Risk Management (DRM)	Micro Credit Program(MFP)	Renewable Energy	Improved Cooking Stoves (ICS)	Health Post (Rohingya Camp)	Psychosocial & GBV support	Child Protection	Shelter & NFI	Site improvement	Total 30.06.2021	Total 30.06.2020
A.	Application of Fund																			
	Fixed Assets	18,597,764	429,346								1,921,615	172,205	157,687						21,278,617	19,968,184
	Sub Total	18,597,764	429,346								1,921,615	172,205	157,687						21,278,617	19,968,184
	Current Assets																			
	Savings (FDR)										8,225,400								8,225,400	7,825,400
	LLP (FDR)			1000000					205,000	55,000	409,580		105,000		2,500,000		2,273,000	1,275,000	11,323,131	9,769,580
	Inventory						463,854	941,897												
	Field Level										10,163,760	197,542	117,875						10,479,177	14,013,760
	Outstanding		64,190				6,146	8,103	5,605		1,344,450	64,000	5,000						1,477,640	3,677,640
	Receivable			5,600	111,500	44,500					37,723		11,125	5,200	10,104	475,000			740,731	148,963
	Cash & Bank Equivalent	2,236	70,954	1,005,600	111,500	44,500	470,000	950,000	210,605	55,000	19,771,333	682,247	239,000	2,100,000	2,510,104	475,000	2,273,000	1,275,000	32,246,079	35,435,343
	Sub Total	2,236	70,954	1,005,600	111,500	44,500	470,000	950,000	210,605	55,000	21,692,948	854,452	396,687	2,100,000	2,510,104	475,000	2,273,000	1,275,000	53,524,696	55,403,527
	Total (A+B)	18,600,000	500,300	1,005,600	111,500	44,500	470,000	950,000	210,605	55,000	21,692,948	854,452	396,687	2,100,000	2,510,104	475,000	2,273,000	1,275,000	53,524,696	55,403,527
	Capital Fund (Reserves)	18,600,000	500,300	1,002,498	111,500	44,500	320,000	400,000	5,605	55,000	1,100,568	575,000	105,000	2,100,000	10,104	475,000	2,273,000	1,275,000	28,953,075	21,535,594
	Long Term Liabilities						150,000	550,000	205,000		20,592,380	148,651	250,000		2,500,000				398,651	3,933,233
	Other Liabilities			3,102								92,789	5,000						24,098,271	29,934,700
	Total : D	18,600,000	500,300	1,005,600	111,500	44,500	470,000	950,000	210,605	55,000	21,692,948	854,452	360,000	2,100,000	2,510,104	475,000	2,273,000	1,275,000	53,449,997	55,403,527

Subject to our separate report of even date annexed

Dated : Chattogram
09 th August , 2021

Mohammad Imam Rossain Chowdhury
Chief Executive (CE)
NOWZUWAN

(Anil Baran Das)
Finance Secretary
NOWZUWAN



Abulhasan
Finance Officer
NOWZUWAN

NOWZUWAN
House # 91, Road # 5, Block -B Chandgaon R/A, Chattogram -4212
Consolidated Statement of Comprehensive Income
For the year ended June 30, 2021

SI	Particulars	General Fund	Disability Resource Centre (DRC)	Disability & Development Program	NOWZUWAN Shiksha Niketan / School (Inclusive Education)	Social Forestation	Personal Hygiene, Water Safety & COVID-19 Awareness	Alternative Livelihood	Sexual reproductive health rights & Gender	Disaster Risk Management (DRM)	Micro Credit Program (MCP)	Renewable Energy	Improved Cooking Stoves (ICS)	Health Post (Rohingya Camp)	Psychosocial I & GBV support	Child Protection	Shelter & NFI	Site improvement	Total 30.06.2021	Total 30.06.2020
	Fund Received	4,272,718	300,000	1239000	11000	200000	250,000	750,000	150,000	500000	862,433	962,993	162,500	12,007,144	350,000	500,000	2,500,000	1,500,000	19,757,144	18,211,518
	Income from Micro-Credit																		6,760,644	3,624,568
	Membership fees		1400					37600	41500	500	746,884	790,000	2,500		96500				1,400	2,800
	Other income	3,233,154			300	2300	44500												4,997,236	5,075,936
	Total	7,505,872	301,400	1,240,498	11,300	202,300	294,500	787,600	191,500	500,500	1,609,317	1,752,993	165,000	12,007,144	446,500	500,000	2,500,000	1,500,000	31,516,424	63,032,848
EXPENDITURE :																				
	Salary and Benefits	282,428	125,767	115,000	9,500	140,000	153,000	450,000	152,295	500,000	522,500	272,843	30,000	4,936,190			227,000	225,000	8,166,523	16,333,046
	Service Charge Payment	1,443,730									302,208	579,000	17,500						2,342,438	4,684,876
	Operating Expenses	454,090	6,642	123,867	298	57,800	35,354	35,000	33,600		79,895	387,575	55,000	7,070,069	436396				8,775,586	17,551,172
	Repairs & Maintenance	6,500	4,801									30,820	5,000						47,121	94,242
	Loan Loss Provision (LLP)	853,540									355,820	257,630							1,466,990	2,933,980
	Depreciation	541,679	3,425								10,838	13,499	12,174						581,615	1,163,230
	DMG																			
	Total Expenditure	3,581,967	140,635	238,867	9,798	197,800	188,354	485,000	185,895	500,000	1,271,261	1,541,367	119,674	12,006,259	436,396	25,000	227,000	225,000	21,380,273	42,760,546
	Income Over Expenditure	3,923,905	160,765	1,001,631	1,502	4,500	106,146	302,600	5,605	500	338,056	211,626	45,326	885	10,104	475,000	2,273,000	1,275,000	10,136,151	20,272,302
	Total	7,505,872	301,400	1,240,498	11,300	202,300	294,500	787,600	191,500	500,500	1,609,317	1,752,993	165,000	12,007,144	446,500	500,000	2,500,000	1,500,000	31,516,424	63,032,848
	Accumulated profit	18,600,000	500,300	1,002,498	111,500	44,500	320,000	400,000	5,605	55,000	1,100,568	575,000	105,000	2,100,000	10,104	475,000	2,273,000	1,275,000	28,953,075	28,953,075

Subject to our separate report of even date annexed

Dated : Chattogram
09 th August , 2021



(Anil Baran Das)
Finance Secretary
NOWZUWAN

Mohammad Imrul Hossain Chowdhury
Chief Executive (CE)
NOWZUWAN

Ahmed Ullah
Finance Officer
NOWZUWAN

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NOWZUWAN

FOR THE YEAR ENDED 30th JUNE, 2021

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42 ShahidSohowardeeRoad,
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9th August, 2021.

The Chief Executive
NOWZUWAN
House No-91, Road No-5
Block-B, Chandgaon R/A
Chattogram, Bangladesh.

Subject: Auditor's Letter to the Management for the year ended 30th June, 2021.

Dear Sir,

We have carried out the audit of accounts of NOWZUWAN for the year ended 30th June, 2021 along with books of accounts, vouchers and other relevant papers and documents as maintained and produced to us at the time of our audit.

In course of our audit we have applied Bangladesh standards on auditing and accordingly adopted such tests and examination of accounting records, register and statements as we considered necessary in order to satisfy ourselves and to fulfill the terms of contracts.

The system procedures of internal control of the organization which came to our notice during the course of our audit carried out on a test basis.

SCOPE OF AUDIT:

We conducted our audit in accordance with International Standards on Auditing as adopted in Bangladesh. These Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.



Our report on each point has been divided into 03 (three) paragraphs as noted below.

- I. Observation: A precise description of the findings;
- II. Recommendation: Possible remedial/improvement recourse; and
- III. Management Response: Comments of management with an action plan to resolve as well as stop recurrence of such issues.

These matters are offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving accounting controls and other financial and administrative practices and procedures.

We take this opportunity to express our appreciation for the courtesies and cooperation extended to our representatives during the course of our audit. We would be pleased to discuss further our suggestions, comments, and assist in their implementation if you consider appropriate.

Yours faithfully,

Harisadhan Dhar, FCA
SHAHA & CO
Chartered Accountant



INFORMATION OF THE NOWZUWAN:

SL No.	Name of the Organization	NOWZUWAN
1	Year of Establishment	1977
2	Legal Entity	
i)	Social Welfare Department	Registration No: 818/80
ii)	NGO Affairs Bureau	Registration No: 1742/02
iii)	Micro Credit Regulatory Authority (MRA)	Registration No: 01022-00629-00168/08
3	Value Added Tax(VAT)	BIN:003152101-0504
4	Taxpayer's Identification Number (TIN)	TIN:229321565967
5	Nature of Operations (Programs)	Social Services/IGA/ Micro Credit
6	Statutory Audit Conducted up to	June 30, 2021
7	Name of Statutory Auditor for Last Year	SHAHA & CO
8	Name of Statutory Auditor for Current Year	SHAHA & CO
9	No. Executive Committee Meeting Held FY 2020-2021	6 Times
10	Date of Last AGM Held	18 July, 2020



LIST of EXECUTIVE COMMITTEE MEMBERS:

SL N.	Name	Position	Sex	Profession
01	Ms. Professor Farida Yasmin	President	Female	Teacher
02	Mr. Mohammad Imam Hossain Chowdhury	General Secretary & Chief Executive	Male	Social Worker
03	Mr. Anil Baran Das	Finance Secretary	Male	Private Service
04	Mr. Lion Abdus Sattar	Executive Member	Male	Private Service
05	Mr. Syed M.A Mannan Chowdhury	Executive Member	Male	Self Employed
06	Ms. Jahan Ara Begum Hena	Executive member	Female	Social Worker
07	Ms. Purabi Das	Executive Member	Female	Journalist

1.00 Fixed Assets:

Observation:

We check on a test basis of fixed asset purchase during the year and found that the NOWZUWAN follows their policy regarding purchase but the following irregularities were found:

- Fixed asset register was not updated.
- Physical inventory count was not conducted by the organization management at the end of the year.

Recommendation:

- i) Fixed assets register should be updated.
- ii) Physical inventory should be counted by the NOWZUWAN at the end of the year for better internal control.

Management Response:

We have already taken steps to update the Fixed Assets register and physical inventory would be counted at the end of the year.

Email: hiralal.barua@yahoo.com



2.00 Management & Accounting Information System and Software:

Observation:

The organization did not installed any software so that all transactions are recorded manually.

Recommendation:

The organization should use any suitable software package for the maintenance of accounts both at head office and Branches.

Management response:

According to MRA guideline, we would installed software package for the maintenance of accounts both at head office and Branches.

3.00 Authorized Signature was not found in the supporting document of the vouchers;

Observation:

During the course of our audit we found that **Authorized** signature was not available in the supporting document of the vouchers.

Recommendation

It should be ensured that the all supporting vouchers should be signed by the proper authority.

Management Response

Mistakenly it has happened. Signature has taken in relevant documents.



4.00 Affixed Stamps:

Observation:

While conducting our audit we have noticed that revenue stamps are not affixed with each payment voucher for payment over Tk. 1,000 as per Revenue Stamp Act – 1899.

Recommendation:

- Management should instruct the employee to affix revenue stamps with cash payment voucher over TK 1000. It is revenue income of the government.

Management Response:

Mistakenly it has happened. RS affixed in relevant documents.

5.00 Depreciation Schedule was not prepared by the assigned persons:

Observation:

Updated Depreciation schedule was not provided along with financial statement

Recommendation

Management should consider instituting review process Head Office level at the time of Financial Statements to prevent the recurrence of such error.

Management Response

Corrective measure has taken. Management will be careful about the issue in future

